

**Government of Jammu and Kashmir**  
**Mining Department**  
**Civil Secretariat, J&K**

**Subject:** Constitution of Administrative/ Directorate/ Divisional Level Progress/ Project Monitoring and Co-ordination Committees in the Mining Department.

**Government Order No: 40-JK(MNG) of 2023**  
**Dated: 31.08.2023**

Sanction is hereby accorded to the constitution of Administrative/ Directorate/ Divisional Level Progress/ Project Monitoring and Co-ordination Committees, comprising of the following, to monitor the progress of on-going projects and to facilitate speedy execution of on-going/ proposed projects in the Mining Department:-

**A. Co-ordination and Monitoring Committee at HQ Level:**

1.	Director, Geology and Mining, J&K.
2.	Additional Secretary to the Government, Mining Department ( <b>Convenor</b> ).
3.	Director Finance, Mining Department.
4.	Senior Law Officer, Mining Department.
5.	Deputy Director, Planning, Mining Department.

**Terms of Reference:**

- i. To weekly review and share progress, provide over-sight and facilitation in respect of the progress of various projects, works, and schemes undertaken at the Divisional/District level.
- ii. To monitor and ensure submission of updated project status reports, meeting of timelines, milestones.
- iii. To monitor the progress of Deliverables of the Department and address potential roadblocks/ other bottlenecks.
- iv. To monitor project-related financial allocations and expenditures.
- v. To facilitate co-ordination among relevant departments, stakeholders, and agencies involved in the projects.
- vi. To address inter-departmental issues and ensure coordination for their early resolution.
- vii. To scrutinize reports submitted by the Directorate Level Committee for taking appropriate actions/ submitting suitable recommendations, in cases, which require attention of the Administrative Department.
- viii. Monitoring of Court cases at Administrative Level and to ensure that no adverse orders are passed against the Department.

This Committee shall meet on every Monday/ next working day, in case Monday is a holiday and the consolidated reports on issues discussed in the meeting and their way forward shall be submitted to the Administrative Secretary on fortnightly basis.

**B. Directorate Level Project Monitoring and Co-ordination Committee:**

1.	Director, Geology and Mining, J&K ( <b>Convenor</b> ).
2.	Chief Drilling Engineer
3.	Joint Directors Geology and Mining, Kashmir/ Jammu.
4.	Deputy Director, MI&GW, Directorate of Geology and Mining, J&K.
5.	Senior Law Officer, Directorate of Geology and Mining, J&K.
6.	Shri Kulwant Singh, Geologist Grade-I
7.	Shri Brijesh Kumar Manhas, Geologist Grade-I
8.	Accounts Officer, Directorate of Geology and Mining, J&K.

**Terms of Reference:**

- i. To support and follow-up on timely and effective execution of projects related with High-Tech Mineral Check Posts, Mine Surveillance System and other technology driven projects with the aim to enhance efficiency and transparency.
- ii. To give weekly report on the functioning of the projects indicated at point (i) above to the HQ Level Committee.
- iii. To scrutinize reports submitted by the Divisional Level Committees for taking appropriate actions/ submit suitable recommendations, in cases, which require attention of the HQ Level Committee.
- iv. To ensure completion of Deliverables as per timelines fixed by the Government.
- v. To ensure furnishing of monthly reports on District-wise status of works taken-up under DMFT.
- vi. Submission of fortnightly progress in respect of all projects including exploration of Sapphire deposits carried-out by MECL at Neelam Khan area, District Kishtwar, Lithium blocks located at District Reasi, Limestone blocks identified by the Department.
- vii. Analyze and review District-wise status of works under taken by Drilling Wings.
- viii. Compilation and examination of reports of "Multi-Departmental District Level Task Force Cell" constituted vide Government Order No. 1569-GAD of 2018 dated 22.10.2018.
- ix. Co-ordination with JKEIAA for speedy Environmental Clearance.
- x. To ensure that all the objections in the Court Cases are filed in time and no adverse orders are passed against the Department.

The Directorate level Project Monitoring and Co-ordination Committee shall meet on every Thursday/ next working day, in case Thursday is a holiday and shall furnish suitable recommendations on the issues to the Administrative Department on weekly basis.



### **C) Divisional Level Project Monitoring and Co-ordination Committee:**

<b>Kashmir Division</b>		<b>Jammu Division</b>
1.	Joint Director, Geology and Mining, Kashmir ( <b>Convenor</b> )	Joint Director, Geology and Mining, Jammu ( <b>Convenor</b> )
2.	Shri Khurshid Ahmad Mir, Mineral Officer.	Dr. Rajinder Singh Rana, I/c Geologist Grade-I
3.	Shri Mohsin Noor, I/c Geologist Grade-II	Mohd Sarfraz, I/c Geologist Grade-III
4	Mohd Yaseen, I/c Geologist Grade-II	Sh. Vishal Sharma, Driller
5	Sh. Basharat Yaseen Qureshi, I/c Assistant Mining Engineer	Sh. Ankur Sachdeva, Driller

#### **Terms of Reference:**

- i. To ensure proper collection and compilation of mineral-related data and reports as per already devised formats.
- ii. To reconcile minor minerals consumed by projects/contractors with permissible quantities/production within their divisions as per regulations.
- iii. Compilation and examination of reports on mineral consumption, discrepancies, and corrective actions.

Besides above, the Committee shall also compile/ examine, following information, District-wise:

- a. Status of identified Mineral Blocks (Minor/Major) with respect to Single Window Clearance, delay in grant of NOCs by stake-holding departments and suggestions for removal of bottlenecks.
- b. Status of Quarry leases/Licenses and delay in grant of NOCs by stake-holding departments and suggestions for removal of bottlenecks.
- c. Status of royalty collected on account of brick earth consumed by brick kilns.
- d. Status of e-Challan generation.
- e. Orders received on e-Market Place and its awareness for its optimal utilization.
- f. Details of vehicles/ machinery seized and penalty realized.
- g. Status of Short-Term Permits/ Disposal Permits issued.
- h. Status of District Survey Reports.

The Divisional level Project Monitoring and Co-ordination Committee shall meet every Tuesday/ next working day, in case Tuesday is a holiday and shall furnish reports/ reply along-with with suitable recommendations to the Directorate of Geology and Mining, J&K on weekly basis.

Further, the above assignment shall be in addition to their existing duties. **Other members can be co-opted in the aforesaid Committees by the Convenors from time to time based on functional requirement with the approval of Administrative Secretary.**

**By Order of the Government of Jammu and Kashmir.**

Sd/-

(Dr. Rashmi Singh) IAS

**Administrative Secretary**

Dated: 31.08.2023

No: GM-MNG/361/2023-02

Copy to the:-

1. Joint Secretary (Jammu, Kashmir and Ladakh), Ministry of Home Affairs, Government of India.
2. Director, Archives, Archaeology and Museums, J&K.
3. Director, Geology and Mining, J&K.
4. All Committee Members.
5. Pvt. Secretary to the Administrative Secretary, Mining Department.
6. In charge Website, Mining Department.
7. Govt. Order file (w.3.s.c).



(Aamir Ayaiz Rather) JKAS 31.08

**Under Secretary to the Government**